

CHAPEL HEIGHTS METROPOLITAN DISTRICT

121 S. Tejon Street Suite 1100

Colorado Springs, Colorado

719-635-0330

www.chapelheightsmd.com

NOTICE OF SPECIAL MEETING/BUDGET HEARING

AND AGENDA

DATE: Monday, October 31, 2022

TIME: 9:00 a.m.

LOCATION: **VIA MICROSOFT TEAMS**

You can attend the meetings in any of the following ways:

1. To attend virtually please see the below link to the video conference:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGE1YTZjNGItMzMzMyNS00NzQ3LTk5ZmUtYjc%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2281e8b39c-ecfb-40d0-8d14-5bbc8b13c78d%22%7d

ACCESS:

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 131 021 197#

| <u>Board of Directors</u> | <u>Office</u> | <u>Term Expires</u> |
|---------------------------|---------------------|---------------------|
| Lee Eisenheim | President | May, 2023 |
| Patrick Jarrett | Treasurer | May, 2025 |
| Rich Vorwaller | Secretary | May, 2023 |
| James Byers | Assistant Secretary | May, 2025 |
| Nicole Renner | Assistant Secretary | May, 2023 |

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of Minutes from the September 26, 2022 Regular Board Meeting (enclosure).
- F. Consider adoption of the Resolution Regarding 2023 Annual Administrative Matters (enclosure).
- G. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and authorize membership in the Special District Association (enclosure).
- H. Other.

II. FINANCIAL MATTERS

- A. Review and consider approval or current claims and ratification of previous claims (to be distributed).
- B. Review and consider approval of September 30, 2022 Unaudited Financial Statements (to be distributed).
- C. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and to set Mill Levies (enclosure).
- E. Authorize District Accountant to prepare the DLG-70 Certifications of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Appointment of Board member to sign the DLG-70 Certifications of Tax Levies.

G. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022.

H. Other.

III. LEGAL MATTERS

A. Update on Bond status.

B. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the Designated Election Officer (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.

C. Other.

IV. MANAGER MATTERS

A. Consider approval of CliftonLarsonAllen LLP statement(s) of work for 2023 (to be distributed).

B. Community Center updates.

C. Covenant enforcement updates.

D. Other.

V. OTHER BUSINESS

A. Other.

VI. ADJOURNMENT

The next regularly scheduled Board meeting is November 28, 2022.