

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CHAPEL HEIGHTS METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
MARCH 29, 2021

A regular meeting of the Board of Directors of the Chapel Heights Metropolitan District (referred to hereafter as the "Board") was convened on Monday, March 29, 2021, at 10:00 a.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Lee Eisenheim, President
Rich Vorwaller, Secretary
James Byers, Assistant Secretary
Patrick Jarrett, Treasurer
Nicole Renner, Assistant Secretary

Also, In Attendance Were:

Russ Dykstra, Esq.; Spencer Fane
Carrie Bartow, Krista Baptist, Josh Miller; CliftonLarsonAllen LLP

ADMINISTRATIVE MATTERS

Call to Order Approval of Agenda: Director Eisenheim called the meeting to order at 10:03 a.m. The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Jarrett, seconded by Director Eisenheim, and upon vote unanimously carried, the Board approved the Agenda, as presented.

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Dykstra that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Public Comment: There was no public comment.

Minutes from January 25, 2021: Following review, upon a motion duly made by Director Vorwaller, seconded by Director Byers and, upon vote, unanimously

RECORD OF PROCEEDINGS

carried, the Board approved the minutes from January 25, 2021.

FINANCIAL MATTERS

2020 Audit Exemption: Following discussion, and upon motion duly made by Director Vorwaller, seconded by Director Eisenheim and, upon vote, unanimously carried, the Board approved the 2020 Audit Exemption.

LEGAL MATTERS

Ratify the Resolution Adopting District Fees: Following discussion, and upon motion duly made by Director Jarrett, seconded by Director Vorwaller and, upon vote, unanimously carried, the Board ratified the Resolution Adopting District Fees.

Approval of Collection Policy: Following discussion, and upon motion duly made by Director Jarrett, seconded by Director Vorwaller and, upon vote, unanimously carried, the Board approved the Collection Policy.

MANAGER MATTERS

Managers' Report: Mr. Miller provided a general overview for the Board.

Design Guidelines: No action was taken at this time. Mr. Dykstra recommended that the Board acknowledge and accept the Design Guidelines once finalized.

Ratify Service Agreement with HBS for Trash Collection: Following review, upon a motion duly made by Director Jarrett, seconded by Director Eisenheim and, upon vote, unanimously carried, the Board approved the service agreement with HBS.

Update Regarding Recreation Center: Directors Vorwaller and Jarrett provided updates on the recreation center.

OTHER BUSINESS

Confirm Quorum for Next Regular Meeting Scheduled for April 26, 2021 at 10:00 a.m.: Management will reach out to confirm a quorum for the next regular meeting.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned.

Respectfully submitted,

DocuSigned by:
By Rich Vorwaller,
409E181AF4E24DA...
Secretary for the Meeting