

CHAPEL HEIGHTS METROPOLITAN DISTRICT

111 S. Tejon Street Suite 705

Colorado Springs, Colorado

719-635-0330

www.chapelheightsmd.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Monday, November 29, 2021

TIME: 10:00 a.m.

LOCATION: **VIA MICROSOFT TEAMS**

You can attend the meetings in any of the following ways:

1. To attend virtually please see the below link to the video conference:

[Click here to join the meeting](#)

ACCESS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzY3NTdmYmYtNDU2ZS00NDUzLWUwNjctNjZlZjI1ODk1ODQy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225acb2ee9-0c6a-434f-b826-75c9b8c2cad0%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 140 860 525#

Board of Directors

Office

Term Expires

Lee Eisenheim

President

May, 2023

Rich Vorwaller

Secretary

May, 2023

James Byers

Assistant Secretary

May, 2022

Patrick Jarrett

Treasurer

May, 2022

Nicole Renner

Assistant Secretary

May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of Minutes from the September 27, 2021, special board meeting.
- F. Consider adoption of the Resolution Regarding Annual Administrative Matters.
- G. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work.
- H. Discuss and consider approval of 2022 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW risk Management and authorize membership in the Special District Association.

II. FINANCIAL MATTERS

- A. Consider acceptance of September 30, 2021 Unaudited Financial Statements.
- B. Consider approval of previous and current claims.
- C. Consider approval of 2022 Fee Schedule.
- D. Conduct Public Hearing to consider amendment of the 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget.
- E. Conduct Public Hearings on the proposed 2022 Budget and consider adoption of Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and to Set Mill Levies.
- G. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2021.

III. LEGAL MATTERS

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination and Acceptance Forms are due by February 25, 2022. Discuss need for ballot issues and/or questions.
- B. Consider approval of the Resolution Providing for Director's Exclusion from Workers Compensation Coverage.

IV. MANAGER MATTERS

- A. Other

V. OTHER BUSINESS

- A. Other

VI. ADJOURNMENT