

# CHAPEL HEIGHTS METROPOLITAN DISTRICT

121 S. Tejon Street, Suite 1100  
Colorado Springs, Colorado 80903  
719-635-0330  
www.chapelheightsmd.com

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Monday, September 16, 2024

**TIME:** 2:45 p.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OGU2N2IzMmYtMTA5Ni00YjZhLTgwNDMtZDc4ODczNWRkNTY3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGU2N2IzMmYtMTA5Ni00YjZhLTgwNDMtZDc4ODczNWRkNTY3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d)

Meeting ID: 256 702 081 325 Passcode: K74eza

To attend via telephone, dial 612-213-1012 and enter Conference ID:819 929 412

### **Board of Directors**

James Byers

Mick Schuhmacher

Vacant

Vacant

Vacant

### **Office**

President

Treasurer

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### **Term Expires**

May, 2025

May, 2025

May, 2027

May, 2025

May, 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.  
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Acknowledge the resignation of Rich Vorwaller from the Board of Directors of the District effective August 20, 2024.
- F. Review and consider approval of minutes from the June 3, 2024, regular board meeting (enclosure).

## **II. FINANCIAL MATTERS**

- A. Review and consider acceptance of June 30, 2024 Unaudited Financial Statements, Schedule of Cash Position, Schedule of Property Tax Collections and current claims (enclosure).
- B. Review and ratify approval of previous claims (enclosure).
- C. Conduct Public Hearing on 2023 Budget Amendment and Consider Adoption of Resolution to Amend the 2023 Budget (enclosure).

- D. Ratify Approval of 2023 Application for Audit Extension (enclosure).

**III. LEGAL MATTERS**

**IV. LANDSCAPING MATTERS**

- A. Ratify the Annual Inspection and Maintenance Reporting Form for Stormwater BMPs - Nazerene Bible College Detention Pond Inspection (enclosure).
- B. Review and consider approval of the American Land Reclamation proposal for Detention Pond in the amount of \$20,634.00 (enclosure).

**V. MANAGER MATTERS**

- A. Covenant Enforcement Updates.
- B. Community Center Updates.
- C. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal (enclosure). Designate website compliance coordinator.

**VI. OTHER BUSINESS**

- A. Confirm quorum for November 4th (10:00 a.m.) regular meeting/budget hearing.

**VII. ADJOURNMENT**

**The next regular meeting is scheduled for October 7, 2024 at 10:00 a.m.**