

**RECORD OF PROCEEDINGS
MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
CHAPEL HEIGHTS METROPOLITAN DISTRICT**

HELD: The 26th day of October, 2020 at 10:00 a.m. (or as soon thereafter as the Boards determined), via video conference.

ATTENDANCE:

“Due to the COVID 19 situation and State of Colorado recommendations and orders regarding public meetings, the board met via teleconference. Anyone wishing to listen to the meeting may dial in to the conference call-in number provided. Participants will be limited to commenting only during the public comment portion of the agenda or specific public hearings as required.”

A regular meeting of the Board of Directors of Chapel Heights Metropolitan District, City of Colorado Springs, County of El Paso, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Lee Eisenheim, President
Rich Vorwaller, Secretary
James Byers, Assistant Secretary
Patrick Jarrett, Treasurer

There is one vacancy on the Board.

Also present were Carrie Bartow of CliftonLarsonAllen and Russell W. Dykstra of Spencer Fane LLP.

All Board members and consultants appeared via video conference.

CALL TO ORDER:

The meeting was called to order at 10:02 a.m. It was confirmed that a quorum was present for the purpose of conducting a regular meeting of the Board of Directors of the Chapel Heights Metropolitan District.

AGENDA:

The Board reviewed the Agenda for the meeting and upon motion duly made seconded and upon vote unanimously carried, the Board approved the Agenda as presented.

DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST:

The Board noted that transactional disclosure statements had been filed on behalf of the members of the Board of Directors with the office of the Colorado Secretary of State and with the Secretary

of the Districts. Upon motion duly made, seconded and upon vote unanimously carried, the Board directed that said disclosures be incorporated.

PUBLIC COMMENTS:

None.

EXECUTIVE SESSION:

None.

APPROVAL OF MINUTES:

The Board reviewed the Minutes of the regular meeting of the Board held on September 28, 2020. Following discussion and upon motion duly made, seconded and upon vote unanimously carried, the Board approved the Minutes as presented.

FINANCIAL MATTERS:

Ms. Bartow discussed the 2021 budget with the Board. Discussion ensued regarding district bank accounts. The Board directed Ms. Bartow to open district bank accounts with First Bank. It was noted that all board members are authorized as signors on all district accounts. Ms. Bartow requested the use of bill.com for district payables. Following discussion and upon motion duly made, seconded and upon vote unanimously carried, the Board approved the use of bill.com.

ATTORNEY ITEMS:

Discussion ensued regarding fee levels and related issues and CCR's. No action was taken.

DIRECTOR ITEMS:

The Board discussed appointing Ms. Renner at the November meeting.

OTHER BUSINESS:

None.

ADJOURNMENT:

Following discussion and upon motion duly made, seconded and unanimously carried, the Board moved to adjourn the meeting at 10:12 a.m. The foregoing Minutes constitute a true and correct copy of the Minutes of the above-referenced meeting and were approved by the Board of Directors of the Chapel Heights Metropolitan District.

DocuSigned by:
Rich Vorwaller,
10E76AAAF01FB4DE...
Secretary of the District

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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/2/2021 2:58:09 PM
Certified Delivered	Security Checked	2/2/2021 2:58:45 PM
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